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Indonesia Trademark Registration Costs and Registration Procedures

The legal basis of Indonesia trademark is Law No. 15 of August 1, 2001, regarding Marks. Indonesia is a member of the Paris Convention. Indonesia adopts first-to-file basis for trademark protection. A trademark registration is valid for 10 years from the date of application and could be renewed for 10 years before the expiry date.

1. Indonesia Trademark Registration Fees

Services		Fees (USD)
Step 1: Pre-filing Search		
	Each class	310
(1) Pre-filing search is not compulsory in Indonesia. (2) Pre-filing search is limited to the Directorate General of Intellectual Property (DGIP)'s database only. (3) Pre-filing search report is delivered in 15 working days by email.		
Step 2: Trademark Registration Request		
	Each class	800
(1) Fees cover both our service fees and official filing fees. (2) Fees for trademark registration request listed above cover no more than 10 items of products or services in each class. Each 10 items in excess of 10 will be charged with an extra fee of USD90.		
Step 3: Final Registration/Certificate		
	Each application	250

Note:

- (1) The fixed fees quoted above apply only to trademark applications which are unopposed and proceed without complication.
- (2) All fees quoted above do not include delivery fees.

2. Calculation of Registration Costs

Example 1: One mark one class

If you want to have your trademark "ABC" registered in Class 25 (clothing, footwear, headgear), that is, one mark one class, the total fees for trademark pre-filing search, registration request and certificate are:

Pre-filing search: USD310

Request for registration: USD800

Final registration/Certificate: USD250

TOTAL: USD1,360

Example 2: Two marks one class

If you want to have your trademarks "ABC" and "DEF" registered in Class 25 (clothing, footwear, headgear), that is, two marks one class, the total fees for trademark pre-filing searches, registration requests and certificates are:

Pre-filing searches: $310 + 310 = \text{USD}620$

Request for registration: $800 + 800 = \text{USD}1,600$

Final registrations/Certificates: $250 + 250 = \text{USD}500$

TOTAL: USD2,720

The costs illustrated in the examples above are based on the assumption of a smooth application, that is, no objection being raised by the DGIP or any other third party. Also, the costs stated above exclude courier charges for sending the Power of Attorney and delivery of Certificate of Registration upon acceptance of registration.

It is further assumed that the number of items of products included in each class is no more than 10. Each 10 items after the first 10 is charged at a fee of USD90.

3. Materials Required for Filing of Trademark Application in Indonesia

- (1) A Power of Attorney (POA) simply signed by the applicant (to be prepared by Kaizen).
- (2) A Statement of Ownership simply signed by the applicant (to be prepared by Kaizen).
- (3) A duly completed trademark search/registration order form (to be provided by Kaizen).
- (4) A soft copy of the trademark in JPEG format or 15 printouts of trademark (print on non-glossy A4 paper, in the middle center and do not exceed 7cm x 7cm) (Kaizen could provide the printouts and extra cost will be incurred).
- (5) A copy of identity proof of the applicant (passport for individuals and Business Registration Certificate/Certificate of Incorporation for companies).

- (6) A certified copy of priority document and its English translation (if priority is claimed).

4. Indonesia Trademark Application Procedures

- (1) Kaizen acknowledges the information including the specimens of mark, its goods/services and registration details, then provides the latest quotation, preliminary advice and classifies your goods/services;
- (2) After the quotation has been confirmed, client will be required to complete our Trademark Search/ Registration Order Form and send it back to Kaizen by email, fax or post;
- (3) Once receipt of the payment for pre-filing search, Kaizen will conduct the pre-filing search (if requested). The search report will be sent to client within 15 working days (based on the duration of the official search);
- (4) Client could refer to our analysis and suggestion in the search report and decide whether to file the application. Kaizen will file trademark application to the DGIP upon receipt of your payment and instruction;
- (5) The DGIP will conduct a search of the trademarks records to see if the same or similar trademark has already been registered or been applied for by another trader in the same or similar class. They will also see if the trademark satisfies the registration requirements laid down in the Law of The Republic of Indonesia Number 15 regarding Marks. If the requirements for registration are not met, the Examiner will object to the mark;
- (6) Once your trademark has been accepted for registration, it will be published on the Trademark Official Journals;
- (7) If no objection by a third party, a registration certificate will be issued by the DGIP. We will review and send the certificate to you.

5. Time scale

Currently it takes around **12- 24** months to get a trademark registered in Indonesia in a smooth case.

6. Payment Term and Payment Method

Our fees for each stage of an application are to be invoiced and settled before the commencement of each stage of service. If a China or Taiwan Value-Added Tax invoice is required, 7% or 5% additional charge will be incurred.

We currently accept cheque, cash, TT and credit card through Paypal (5% additional charge will incur for paypal). [Please click here for payment methods.](#)

7. Refund Policy

No refund of fees will be made after the commencement of services. For example, if we have conducted a pre-filing search and found an identical mark is already in the register, the application will not be proceeded, the fees for pre-filing search will not be refunded. If we have already filed an application and the application is objected by the DGIP or any other party or refused, there will not be any refunded of fees.

In case you have paid our fees for all three stages of an application and the search result indicates that an identical mark is already in the register, the application will not be proceeded. The fees for services not performed, i.e., filing for application and issuing of certificate of registration will be refunded, after deducting bank wiring charge.